



Office (641) 939-8132

1116 14 Ave. Eldora, IA 50627

**The Hardin County Emergency Management Commission
November 19, 2019 Meeting minutes**

Call to Order: by Chair McDaniel at 1830

Pledge of Allegiance: *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, On Nation under God, Indivisible, with liberty and Justice for all.*

Establish Quorum: Roll call

Present: Blake Ritchie-New Providence, Patricia Daggs-Ackley, Renee McLellan-Board of Supervisors, Wade Harken-Iowa Falls, Dave McDaniel-Hardin County Sheriff, Randy Smuck-Hubbard, Ben Krause-Radcliffe, Scott Williams-Steamboat Rock, James Nering-Owasa, Thomas Craighton-Hardin County EMA

Approval of the Agenda: Motion to approve by Ritchie, seconded by Smuck. Motion passed unanimously.

Approve minutes of October 2019 meeting: Motion to approve as presented by McLellan, seconded by Nering. Motion passed unanimously.

Public Comment: *no action may be taken. Items can be added to next agenda. Limit 3 minutes per person. NO Comments-no Public.*

Financials: for October 2019-Discussion on YTD expenditure on EOC with EMPG match and what is left to complete. Discussed Fund balance and current budget lines. Motion to approve report by Williams, seconded by Krause. Motion passed unanimously.

Old Business:

- a) EOC Upgrades -STATUS Thomas and Dave updated that we have most of the work completed. There are a couple of small items through IT yet to complete. Big Thank you to Jody Mesch for his assistance is completion. Had discussion about bid received from Artisan Ceiling Systems of Cedar Falls. Commission requested further investigation and quotes.
- b) Medical Examiner Discussion Motion by Krause seconded by Ritchie Thomas will be allowed to work Medical Examiner Investigator for

Sheriff Dave McDaniel-Chair
Thomas A. Craighton BS, AAS, CRT, PM, FF-II, IaCEM, DPS-Training Specialist I, MEI
EMA Coordinator

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Hardin County. During working hours, he will check out through dispatch and back in through dispatch. He can also use EMA vehicle when called while in vehicle. If call comes out when he is home or personal vehicle, he will claim mileage in addition to the County Regular MEI pay. Motion passed UNANIMOUSLY.

- c) Outdoor signage-Action Item-Discussion of the two different signs and the quotes. Motion by Nering to purchase the sign from Iowa Falls Plastics in Iowa Falls. It will have the Emergency Management with Hardin County under it in the Logo. Homeland Security will be removed, and address will be on bottom panel. Seconded by Ritchie.



- d) Motion passed unanimously

New Business:

- a) Basic Plan and ESF's 2, 5, 10, 15-Action Item-Motion by Krause to certify the Hardin County Emergency Operations Plan-Basic Plan, ESF 2, 5, 10, 14 and 15. Seconded by McLellan. Motion passed unanimously.
- b) Mitigation Plan Review Document-Action Item Motion by Williams to Certify the Hardin County Mitigation Plan and Recovery Plan. Seconded by Krause. Motion passed
- c) 5 Year Strategic Plan Discussion-Thomas discussed the proposed Five-year program plan for Emergency Management and the proposed budget items and how they are affected by the five year plan. This will continue to be worked on.
- d) FY20-21 Budget Discussion-EMPG discussion-Discussion on current status of Budget and not doing an amendment at this tie but wait until April or May. Thomas presented a working document to Commission members to start review and discussion of goals from the communities involved.



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Coordinator Update:

Next Meeting Date: December 17, 2019 EMA Building

Adjourn: Motion to adjourn by Williams, seconded by Daggs at 2035.

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Sheriff Dave McDaniel-Chair

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